



**Washington State Examining Board Of Psychology
Meeting Minutes
May 4, 2003
Department of Health
Centerpoint Corporate Park
20435 72nd Ave
Creekside Building Three – Second Floor
Kent WA 98032**

Board Members Present: Dean Funabiki, Ph.D., Chair; Ray Harry, Public Member, Vice-Chair; Patricia Hanson, Psy.D.; Gloria Rose Koepping, Ph.D.; John Ramirez, Ph.D.; Lisa Richesson, Public Member; Elizabeth Robinson, Ph.D.; Jorge Torres-Saenz, Psy.D.; Douglas Uhl, Psy.D.

Staff Present: Janice Boden, Program Manager; Kathy Devine, Administrative Assistant; Marc Defreyn, Assistant Attorney General; Judy Young, Staff Attorney

OPEN SESSION

1. *Call to Order* – The meeting was called to order at 9:05 AM.
 - ❖ Today's meeting agenda was approved. The Board reviewed and accepted the minutes from the April 4, 2003, board meeting.
 - ❖ All action items are to be put in bold font for future minutes.
 - ❖ This meeting was relocated to Centerpoint Plaza from Highline Community College. The Board apologized for the late notice of the change and for any inconvenience it may have caused.

Decision: An action list of assignments will be sent to Board Members after each board meeting.

2. *2003-2005 Board Goals* – Ray Harry instructed each goal committee to bring its draft strategic plan to the June board meeting. Available at this time were the draft Oral Examination Committee Plan and the Newsletter Plan.
 - ❖ Oral Exam Committee
 - Update Oral Exam Instructions to examiners
 - Analyze and compare data from new and old exams
 - Discuss and vote on the merits of the new exam

- Vote on whether to continue with the old exam or incorporate the new exam
- ❖ Newsletter Committee: Lisa Richesson, the newsletter editor, stated it is her goal to publish the newsletter four times a year. She will develop timelines for articles and publication dates and let the Board members know what their assignments are.

Decision: Each committee will develop a plan to accomplish their goals and submit these plans by the June board meeting. The California strategic plan document will be used as a model.

3. *Records Retention Committee* – Dr. Funabiki summarized the public feedback received as a result of the article in the Board's newsletter requesting input on the records retention proposal. The Board thanked all the individuals that submitted comments. Marc Defreyn complimented the Board on the feedback process and openness to public input. Due to the feedback received, the following changes will be made in the proposal:

- ❖ Records to be maintained for 8 years instead of 7 years to match the statute of limitation in Washington.
- ❖ Psychologists shall have 60 days instead of 10 days to submit their written policy to the Board upon request.
- ❖ On item 2, change contact to professional contact.

Decision: The board asked that the rulemaking process move forward on this proposal.

4. *Interjurisdictional Practice – RCW 18.83.082* – Dr. Robinson expressed her concern about the availability of temporary permits. The Board discussed the two types of temporary permits available in this state. It was clarified that under RCW 18.83.082, individuals licensed in jurisdictions with licensing requirements equivalent to those in Washington that have been licensed for at least two years, may receive a permit to practice for up to 90 days in a calendar year without holding a Washington license. The other type of temporary permit that is available pertains to applicants applying for licensure by endorsement.

The Board discussed the type of practice that may be performed under the 90 day temporary permit. It was determined that the statute puts no limitations on the type of psychological services that may be performed. Dr. Robinson and the Board wanted to ensure out-of-state psychologists were aware the permit was available and also wanted to ensure requests for the permit were processed in a timely manner. The following recommendations were made:

- ❖ Use the web site to clarify the types of temporary permits available and the eligibility requirements and procedures for receiving each permit.
- ❖ Continue discussing the matter and refer to the appropriate committees.

5. *Program Report* – Janice Boden reviewed the Open Case Step Report, Interim Operating Budget, and other items of interest. The floor was opened to questions. The Board expressed its concern over the length of time it takes to resolve some complaints. Ms. Boden stated that there are multiple factors that determine the length of time a case may take including a heavy case load and understaffing.

Decision: Add the review of the disciplinary process to the next board meeting agenda.

(The Board went to agenda item 13 at this time to allow for public comment at 11:30 AM)

13. *Future Legislative Needs* – The Board identified areas of possible revision to Psychology statute 18.83.

Decision: Submit a request to the Department of Health to draft language changing .082 to allow a Certificate of Professional Qualification (CPQ) or membership in the American Board of Professional Psychology (ABPP) as qualification for a 90-day temporary permit as well as carrying forward this year's legislative request.

6. Public Comment – There were no comments.

CLOSED SESSION

7. The Board met in closed session during lunch to work on the oral examination process. Bob Nicoloff discussed, with the Board via telephone, the statistics from the January oral exam.

OPEN SESSION

8. *Office Policy Statement for Evaluations* – Dr. Robinson presented her concerns regarding items she noticed in several disciplinary cases. She proposed the need for psychologists to have separate disclosure statements for different areas of practice. The Board supports the concept and appreciated Dr. Robinson's proactive thoughts. It was suggested that the Board publish a newsletter article or series of articles on the topic.

9. *American Psychological Association Code of Ethics* -- The Board received a copy of the latest version of the APA Code of Ethics in their meeting packet. There was discussion about the ethics rules in place in WAC 246.924 and the possibility of adopting parts if not all of the APA Code.

Decision: The matter was referred to committee.

10. *Council on Licensure Enforcement and Regulation Conference* – The Board discussed the benefits of attending this conference.

Decision: Ray Harry will represent the Board at the September 2003 CLEAR Conference.

11. *Waiver Request* – The Board reviewed and granted a request to allow a candidate to sit for the oral examination prior to meeting the post-doctoral experience requirement. The candidate will be allowed to sit for the oral examination; however, should she pass, her license will not be issued until she completes the experience requirement. An additional examination in September or a change of the exam dates may better meet the needs of candidates graduating in August.

Decision: Add reconsideration of oral exam dates and/or an additional examination to the June meeting agenda.

12. *Request for Board Guidance* – The Board reviewed correspondence from a psychologist requesting guidance on client confidentiality in an employment setting.

Decision: The Board is unable to provide feedback or guidance to the psychologist, as it is an employment matter in an exempt setting. Marc Defreyn, AAG, will draft a letter to the psychologist.

CLOSED SESSION

13. Disciplinary cases considered:

- ❖ Case #2001-12-0001PY – Close, below threshold
- ❖ Case #2003-02-0003PY – Close, no violation

The Board continued work on the oral exam process.

The meeting was adjourned at approximately 3:50 PM.

Respectfully Submitted by:

Janice K. Boden, Program Manager

Kathy Devine, Administrative Assistant

Approved by (Board members present):

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